

National Cardiac Audit Programme

DOMAIN CLINICAL LEAD ROLE DESCRIPTION

| | |
|-----------------------|---|
| Job title | Domain Clinical Lead for the National Cardiac Audit Programme (NCAP) |
| Unit | National Institute for Cardiovascular Outcomes Research, Barts Health NHS Trust |
| Grade | Consultant |
| Reporting to | Director of NICOR (Professor John Deanfield) and NCAP Operational and Methodology Group Chair (Professor Mark de Belder) or their deputy NICOR Chief Operating Officer (James Chal). Relevant linked professional Specialist Society Professional Liaison Group |
| Duration | <p>One PA per week paid at a fixed amount of £10,000 per annum (if acceptable, reimbursable to employing Trust).</p> <p>Board and Committee membership:</p> <ul style="list-style-type: none"> Domain Expert Group (DEG) - two formal and two by remote meetings per year; NCAP Operational and Methodology (NOM) Group - up to twelve meetings per year; NICOR Professional Liaison Group membership - up to six meetings per year. <p>Fixed term until the end of June 2022 (potential to extend pending funding).</p> |
| Direct reports | <p>There are no line management responsibilities associated with this role.</p> <p>Each domain has a dedicated internal NCAP support/delivery team consisting of a Systems Developer, an Analyst and a Project Manager.</p> |

Background to the role

The National Institute for Cardiovascular Outcome Research (NICOR) manages the National Cardiac Audit Programme (NCAP), providing a direct service used by the NHS in planning, monitoring and delivering day-to-day care.

Each audit is managed by a project team working in partnership with a Domain Clinical Lead who has a major role in the provision of expert clinical leadership and knowledge for the domain.

The Domain Clinical Lead will provide direction, advocacy and enablement of the national cardiovascular audit programme; lead and work in collaboration with the multi-disciplinary Domain Expert Group (DEG) and will be supported by the NCAP delivery team.

Background: NICOR

NICOR is an institutionally agnostic, national organisation with multiple stakeholders. It is responsible for the delivery of the NCAP contract held by Barts Health NHS Trust (Barts Health). NHSE and the Welsh Government have commissioned and funded (via HQIP) Barts Health to host NICOR to deliver the NCAP contract.

NICOR works with national and international experts in audit and statistical methodology (including the relevant professional societies and statutory organisations e.g. the Department of Health (DoH), Health Quality Improvement Partnership (HQIP), Care Quality Commission (CQC)) to undertake analyses and to develop risk adjustment models as well as developing a research programme involving linkage of the domain databases.

The previously called national cardiovascular audits, are now termed as the following specialist clinical domains of the NCAP:

- National Audit for Percutaneous Coronary Interventions (Angioplasty);
- National Adult Cardiac Surgery Audit;
- National Audit of Cardiac Rhythm Management (Devices and Ablation);
- National Congenital Heart Disease Audit;
- National Heart Failure Audit and
- MINAP (Myocardial Ischaemia National Audit Project - heart attack).

It is intended that NICOR will link world-class paediatric and adult cardiovascular programmes for 'lifetime' management, providing national cardiovascular audit data and outcomes. These data will be used to develop new cost effective strategies for prevention of cardiovascular disease. Delivery of these within the community will be developed to maintain 'wellness' and reduce clinical complications of cardiovascular disease.

NICOR is directed by Professor John Deanfield, with James Chal, NICOR Chief Operating Officer being responsible for the day to day operational activities. The NCAP governance structures include the NCAP Stakeholder Board, the NOM Group and Barts Health Performance Review Group.

Role Specification

The main function of the role is to provide expert clinical leadership for the NCAP to ensure that there are systems in place to deliver the contract awarded by HQIP to run the audit programme, currently until the end of June 2022.

The domain clinical lead is expected to lead the domain with appropriate project management and other technical/expert support from members of the DEG. The domain clinical lead will be expected to work with a high degree of flexibility and commitment (attending regular meetings held in London).

Key responsibilities

- Represent and be responsible to the appropriate professional Specialist Society in fulfilling the Domain Clinical Lead role.
- Provide specialist expertise to ensure that the domain dataset, reports and work plans reflect up to date best practice guidance as issued by NICE, DoH, specialist medical societies or other relevant authoritative sources.
- Provide clinical leadership on the production of national domain reports and any other reports, including liaison with analysts, providing advice on use of charts and interpretation of results.
- Chair an agreed national DEG, leading the group in decision making and taking accountability for the domain work plan and performance management, confidentiality and the arrangements for the conduct of business of the DEG.
- Lead discussions with the DEG on all major audit developments, ensuring all members contribute in a constructive manner and review all planned developments prior to implementation.
- Work collaboratively with the domain project team, in particular the project manager to ensure all documentation is prepared and accessible for DEG members.
- Co-lead data-set development and revisions, and data quality and completeness processes.
- Support project management, analysis methodologies and database developments, data validation processes, and risk adjustment models.
- Support the domain project manager and other members of the NCAP delivery team to ensure useful and timely feedback for participating hospitals.
- Act as first point of contact for lead clinicians of outlying Trusts (as part of the outlier process), collaborate on statistically-based clinical diagnostic exercises where appropriate, and provide expert guidance and support to individual units in developing effective management strategies to effect change.
- Responding to interview requests from press, radio and TV in support of launch of national audit reports and enquiries relating to published audit results (as indicated in Appendix 1: Report Publication Media Queries - Flow Chart). This does not imply an obligation to give interviews and this decision will be at the discretion of the Domain Clinical Lead.
- To promote and support the work of NICOR and act in an ambassadorial role for the organisation.
- Contribute to future developments of NCAP, including the production of educational material, patient and public engagement; ensuring developments reflect current best practice and national priorities.
- Advise and support the other Domain Clinical Leads working on NCAP within NICOR.
- Establish clinical links within clinical commissioning groups, and relevant national or sector bodies.

Working Relationships

The Domain Lead will work closely with:

- NICOR Director, NICOR Chief Operating Officer, NICOR Senior Project Manager, NICOR National Services Manager.
- The domain delivery team (Project Manager, Project Coordinator, System Developer, Statistician/Information Analyst, and Patient and Public Engagement & Communications Coordinator, and other members of the NCAP team).
- The relevant Professional Society.
- Other NCAP and NICOR Domain Leads.
- Professional Liaison Group.

Appointment

The Domain Clinical Lead appointment will be made through an open, fair and transparent recruitment process managed by NICOR (with advice and support from Barts Health HR Team). The post will be advertised on the relevant Professional Society and NICOR websites. The appointment will be made by NICOR following a successful interview process (including satisfactory references). The interview panel will include the relevant Professional Society representation and NICOR senior management.

Person Specification

| | Essential | Desirable |
|--------------------------|---|--|
| Qualifications | Consultant level. Participates in yearly appraisal at their clinical work organisation under direction of the Responsible Officer for Revalidation. Evidence of continued professional development relevant to this post. | Post-graduate certification in relevant sphere such as health service management or an academic discipline relevant to clinical service improvement Relevant indication of being held in high regard by professional peers, e.g. FRCP, FRCS |
| Membership | Be a Member of the appropriate professional Specialist Society | |
| Skills/ Abilities | Working as part of a team; encouraging contributions from members, reviewing and supporting the performance of the team to promote development and ensure outcomes are met. Working with others to build and maintain relationships; successful initiation and facilitation of multi-professional strategic partnership working and alliances. | Ability to demonstrate awareness of political, social, technical, economic, organisational and professional environment whilst also anticipating and preparing for the future by scanning for ideas, best practice and emerging trends. |

| | | |
|-------------------|--|---|
| | <p>Effective leadership through demonstration of personal qualities; such as self-awareness, integrity and self-management.</p> <p>Creates a climate of continuous improvement by acting as a role model for innovation, encouraging dialogue and debate with a wide range of stakeholders to develop ideas to transform services and care: formally and informally disseminates good practice.</p> <p>Acts in a manner consistent with the values and priorities of NICOR, their organisation and profession.</p> <p>Ability to build effective relationships with a range of internal and external stakeholders.</p> | |
| Experience | <p>Practicing or recently retired healthcare clinician in the relevant field.</p> <p>Evidence of working as part of the national cardiovascular audit programme.</p> <p>Understanding the NHS, healthcare management structures and systems, with experience of holding a management role.</p> <p>Experience of developing reports and papers for submission to peer reviewed academic journals.</p> | <p>Media experience would be an advantage: responding to ad hoc queries from journalists, preparing and delivering TV and radio interviews as required, constructing press releases and so on.</p> <p>Experience of collecting data and information, analysis against evidence-based criteria to challenge existing practices and processes: to influence others to use knowledge and evidence to evaluate and achieve best practice.</p> |
| Knowledge | <p>Understanding and interpreting relevant legislation and accountability frameworks for example, the use of domain data within Section 251 approval, adherence to the General Data Protection Regulations (Data Protection Act).</p> <p>Understanding the methodological and statistical requirements for clinical audit.</p> <p>Understanding of change management processes to improve clinical care.</p> | |

Approved by PLG: (Date)

Name:

Signature:

PLG Chair

Approved by NICOR (Date)

Name: Professor John Deanfield

Signature:

Signed by:

Domain Clinical Lead

Name:

Signature:

Date:

Affiliated Group President

Name:

Signature:

Date:

On Behalf of NICOR

Name:

Signature:

Date:

APPENDIX 1:

Report Publication Media Queries - Flow Chart

(Version 1 (19 Oct 2018))

